

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
MOUNT WERNER WATER & SANITATION DISTRICT
HELD AT THE OFFICE OF THE DISTRICT
8:00A.M. Friday, March 11, 2016

DIRECTORS PRESENT: Kathy Connell, Steve Frasier, Bob Kuusinen and Jim Randall (via Telephone)
DIRECTORS ABSENT: Dan Berkey
STAFF PRESENT: Frank Alfone, General Manager
Nancy Wilson, Office Manager
Tom Sharp, Counsel

I. ESTABLISHMENT OF QUORUM AND CALL TO ORDER:

Ms. Connell stated that a quorum was present and called the meeting to order at 8:00 A.M.

II. APPROVAL OF AGENDA FOR MEETING:

Ms. Connell asked if there were any changes in the agenda. There were none.

MOTION: To approve the agenda.

APPROVED: Vote 4-0

III. APPROVAL OF SUBMITTED MINUTES OF PREVIOUS MEETINGS:

A. Ms. Connell asked if there were any editions or corrections to the minutes of the January 8, 2016 regular board meeting. There were none.

MOTION: To approve the minutes from the January 8, 2016 regular board meeting.

APPROVED: Vote 4-0

B. Ms. Connell asked if there were any editions or corrections to the minutes of the February 16, 2016 special board meeting. There were none.

MOTION: To approve the minutes from the February 16, 2016 special board meeting.

APPROVED: Vote 4-0

IV. PUBLIC COMMENT:

There was no public comment.

V. TREASURER'S REPORT:

A. Budget Comparison – December 31, 2015

Mr. Alfone noted that the District's operating revenues were below budget 50.8k. Sewer income ended the year ahead of budget 9.5k. As of 12/31/15, Water and Wastewater PIF revenue was ahead of budget by 139.1 k. A majority of the PIF revenue figure is attributable to 95k accounted for in 2015 for three customers that have deferred PIF income due to the District. Operating costs were below budget 146.7k thus the District was ahead of budget in total revenues over total costs by 237.9k, excluding Capital Expenditures.

Mr. Alfone noted that in 2015, CIP expenses equaled 869k, approximately 1.03 Million less than budget. This was mainly due to the fact that the Yampa Meadows Parcel was not paid for in 2015.

B. Budget Comparison – January 31, 2016

Mr. Alfone noted that operating costs were 18.3k below budget in January. The District collected 11.9k in PIF Fees.

Ms. Connell asked if there were any questions with regard to the December 31, 2015 Budget Comparison or the January 31, 2016 Budget Comparison. The Board accepted the Budget Comparisons as presented.

VI. COMMITTEE REPORTS:

Budget & Audit / Investment Committee Report

A. Report of Auditor

Ms. Connell invited Chris Catterson, District Auditor, to report on the 2015 Audit and 2015 Financial Statement. Mr. Catterson reported that the financial statements are fairly stated, in all material respects in accordance with generally accepted accounting principles (GAAP). He added that, in reviewing the 2015 financial records and accounts, there was no evidence of fraud. Two adjustments were made; for PIF fees and to the depreciation schedule.

MOTION: To approve the audited 2015 Financial Statements.

APPROVED: Vote 4-0

B. Investment Committee – Review of Portfolio

Mr. Alfone provided an overview of the various Investment Portfolio accounts. Ms. Connell asked if there were any questions with regard to the District's investment portfolio. There were none. The Board accepted the Investment Portfolio report.

C. Succession Committee

Mr. Alfone noted Succession Planning in the Operations Department is on-going. Nate Johnson will be leading the Safety Committee, has enrolled in leadership and management classes and continues to meet regularly with the Jeff Peterson and the GM.

VII. REPORT OF THE GENERAL MANAGER:

Mr. Alfone reported the following:

B. Water Drop – 2016 Quarter 1 District Newsletter

The Board suggested adding an article identifying who the Board members are, the years they have served, profession and other community involvement. Board member spotlights will be added to future newsletters. Additional details about the Shop & Hop acquisition will be included in this newsletter.

XI. ADJOURN:

There being no further business, the meeting was adjourned at 9:15 A.M.

Respectfully submitted,

Franklin J. Alfone, Secretary/General Manager